



**\*\*Change of Office Form, Same Broker\*\***

You may have recently changed your office or where your license is hanging. There is no transfer fee for moving to a different office under the **same** broker. To help us maintain correct records, please provide us with the following information:

Please submit all changes and documents to [memberchange@fouriversrealtors.com](mailto:memberchange@fouriversrealtors.com) within 30 days of change.

**Personal Information:**

- Name: \_\_\_\_\_
- Old Office Name: \_\_\_\_\_
- New Office Name: \_\_\_\_\_
- New Office Address: \_\_\_\_\_
- My cell phone number is: \_\_\_\_\_
- My home phone number is: \_\_\_\_\_
- My preferred listing phone number is: \_\_\_\_\_
- My email address is: \_\_\_\_\_
- My website address is: \_\_\_\_\_
- My home address is: \_\_\_\_\_
- My TREC license number is: \_\_\_\_\_
- Do you have an IDX link on your website?    \_\_\_ Yes    \_\_\_ No

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Agent NRDS # (If known) \_\_\_\_\_



## **Transfer of Listings in the Central Texas MLS**

I, (former broker-PRINT name) \_\_\_\_\_, release the following listings

in the Central Texas MLS: - Listing agent name: \_\_\_\_\_

Former broker Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CTX MLS #: \_\_\_\_\_ Physical Address: \_\_\_\_\_

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CTX MLS #: \_\_\_\_\_ Physical Address: \_\_\_\_\_

I, (new broker-PRINT name) \_\_\_\_\_, accept under my  
brokerage, the above listings.

New Broker Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return this completed document to the FRAR office: email to

[memberchange@fourriversrealtors.com](mailto:memberchange@fourriversrealtors.com), fax to 888-878-9759 or drop off at 936 Gruene Road,

Thank you.