



Dues Schedule & Fees 2016/2017

	<u>Invoice Date</u>	<u>Due Date</u>
Spring 2016 Billing MLS/SUPRA (April 2016 – Sept 2016)	February 15	March 15
Fall 2016 Billing MLS/SUPRA (October 2016 – March 2017)	August 15	September 15
2017 Annual Association Membership Dues (once/year)	November 11	December 12

****Invoices sent by email only from the address leandra@fourriversrealtors.com! Please check your spam or junk mail folders. You are responsible for paying the invoice on time whether or not it went to your spam or junk mail.***

If payment is not received by the due date:

MLS Dues Billing: \$15 late fee will be assessed during an initial 15 day grace period. After final due date, a \$50 will apply (March 30 & September 30)

Association Dues Billing: \$25 late fee will be assessed

- SUPRA Active KEY or EKEY will be deactivated and NAVICA access will be terminated until payment is received (active status listings will be moved in to the broker's name or, if the broker, temp off market). ***When access is reactivated, member is responsible for moving these listings back in to their inventory.***
- If SUPRA Active key is not returned by end of 1st month of the billing cycle, it will be reported Lost/Stolen.
- If reapplying before three months of inactivity, the member pays prorated dues based on the month they are reactivating and the member will be charged the \$50 late fee.

If reapplying after three months of inactivity:

- \$50.00 new agent fee or \$100.00 new office/broker fee (no reactivation fee) is applied
- MLS dues will be prorated
- Or \$270.61 replacement fee for a new SUPRA Active Key if old one not returned

Change of Office fee (if changing brokers) \$35.00

Cash, Checks to FRAR, Master Card and Visa Accepted

****REFUNDS ARE NOT ISSUED FOR ANY FEES AND/OR DUES****

Questions regarding fees and payments: leandra@fourriversrealtors.com

I have read and understand the dues and fees schedule as outlined above. My signature is acceptance of the above dues, fees, dates and policies.

Signature: _____ Date: _____